



Strategic Platform for Ameliorating Tunisian Higher Education on Food Sciences and Technology
585729-EPP-1-2017-1-TN-EPPKA2-CBHE-JP “ SPAAT4FOOD PROJECT”

Event Report	
Work Package:	(1) Setting up a functional structure
WP leader:	P1: Sfax University, Tunisia P5: University of Teramo, Italy
Activity:	Creating a functional structure
Event Title:	Information meeting
Event Date:	From 5 to 9 November 2017
Event Venue:	University of Teramo, Italy
Type of the event:	Visit + meeting + coordination
Event program	
Organizer(s):	P1: University of Sfax, Tunisia P5: University of Teramo, Italy
Schedule:	6 November 2017: 10 am to 4 pm: information meeting 7 November 2017: 9 am to 12 am: visit to the campus of the University of Teramo: classrooms – Tutorial classes – platforms – research laboratories – services laboratories 7 November 2017: 12 am to 2 pm: project management discussion session 7 November 2017: 2 pm to 4 pm: lunch meeting
Main objectives of the event:	<ul style="list-style-type: none"> - Acquaintance between the International, Tunisian, Sfax University and University of Porto coordinators. - Determination of the staff members from the University of Teramo. - Task allocation to the staff members from the University of Teramo and setting up of the partner mission. - Informing the staff members from the University of Teramo of the project management and procedure details. - Investigation of the available infrastructure, equipment, technology and educational approach and internship processes at the University of Teramo. - Discussion of the kick off meeting date and venue.
Other personal remarks:	NA
Results & Recommendations:	<ul style="list-style-type: none"> - The staff members from the University of Teramo are: Paola Pittia: coordinator - Inquiries of the staff members from the University of Teramo about



Strategic Platform for Ameliorating Tunisian Higher Education on Food Sciences and Technology
585729-EPP-1-2017-1-TN-EPPKA2-CBHE-JP “ SPAAT4FOOD PROJECT”

ns	<p>the project management and procedure details were answered and details clarified.</p> <ul style="list-style-type: none"> - The infrastructure, equipment, technology and educational approach and internship processes at the University of Teramo were investigated. - The training session relative to WP1 – WP2 – 3 - WP 5 - was brainstormed and several recommendations were identified. - The last week of January 2018 was established as an appropriate date for the kick off meeting. 																																										
Other Event organization details	NA																																										
Problems encountered during the event	NA																																										
List of participants: (joint the signed letter)	<p>Mohamed Makni Ali Bougatef ZiedZarai Paola Pittia</p>																																										
Event Evaluation	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th colspan="6" style="text-align: center;">GENERAL ORGANISATION OF THE 1ST FIELD VISIT</th> </tr> <tr> <th style="width: 60%;"></th> <th style="text-align: center; color: #0070c0;">Poor</th> <th style="text-align: center; color: #0070c0;">Fair</th> <th style="text-align: center; color: #0070c0;">OK</th> <th style="text-align: center; color: #0070c0;">Good</th> <th style="text-align: center; color: #0070c0;">Excellent</th> </tr> </thead> <tbody> <tr> <td>Logistic preparation and organization of the visit</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Content of the Agenda</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Arrangements of the meeting (venue, equipment, etc.)</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>The event dinner and subsistence</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr style="background-color: #cccccc;"> <td colspan="6"><i>Comments</i></td> </tr> </tbody> </table>	GENERAL ORGANISATION OF THE 1 ST FIELD VISIT							Poor	Fair	OK	Good	Excellent	Logistic preparation and organization of the visit	1	2	3	4	5	Content of the Agenda	1	2	3	4	5	Arrangements of the meeting (venue, equipment, etc.)	1	2	3	4	5	The event dinner and subsistence	1	2	3	4	5	<i>Comments</i>					
GENERAL ORGANISATION OF THE 1 ST FIELD VISIT																																											
	Poor	Fair	OK	Good	Excellent																																						
Logistic preparation and organization of the visit	1	2	3	4	5																																						
Content of the Agenda	1	2	3	4	5																																						
Arrangements of the meeting (venue, equipment, etc.)	1	2	3	4	5																																						
The event dinner and subsistence	1	2	3	4	5																																						
<i>Comments</i>																																											